# MobiliForms
## Steps for Success

| Evaluate | Purchase | Programming | Launch |
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## Phase 1: Evaluate & Purchase

**Place Your Order**
- Complete MobiliForms enrollment, order Apple hardware (if necessary), 50% of payment due

**Schedule Kick Off Call**
- iBT Team schedules a call to review your forms in detail

## Phase 2:  Programming & Pilot

**Timeline**: about 2 weeks

**Provide Your Existing Forms & User Data**
- Provide clean PDF versions is best though we can easily assist clients who don't have PDF files
- Complete User Table

**Kick Off Call**
- Review how each form field should function

**iBT Team Programs and Tests Forms**
- iBT programs each field as specified by client; QC check

**Feedback Call**
- You review your digital forms by screenshare to provide feedback

**Brief Pilot**
- Select a few employees to pilot/test MobiliForms, iBT pushes
- Orientation Call  to review iPad App fundamentals

## Phase 3:  System Launch

**Timeline**: 48 hours

**Client Approval**
- After pilot and approval of completed MobiliForms, any final payment is due

**MobiliForms Pushed to Remaining Devices**
- MobiliForms are pushed to all your specified devices

**Looking Ahead**
- Send any updates of forms as needed to it- changes are made monthly unless critical
- Easily add devices, users and additional MobiliForms as you grow

Consultants
Network